

APPLICATION FOR HOUSING- BUSINESS OWNERSHIP

PLEASE NOTE: All information requested in this application must be provided in its entirety before SCHA can begin processing. Incomplete applications will not be processed until all information is received, and the SCHA processes all applications in the order received.

Before submitting your application, please verify that you have included the following items:

Complete application, including information for all sections or noting as "N/A" as applicable
Unit or property address, if available (see Section II)

Administrative Use Only – To be Completed by SCHA		
Applicant AMI Level:		Applicant Work Req. Met::
Applicant Property:		Applicant Owns Other RE:
Applicant Basin Priority Met: (if applicable)		Applicant HBE Required:
Jurisdiction Approval:		
SCHA Signature	Printed Name & Title	Date
Jurisdiction Signature	Printed Name & Title	Date

If you have questions about this application, please contact SCHA at (970) 668-4172 or info@summithousing.us

Applications may be dropped off at SCHA (County Commons Building: 37 Peak One Drive, Suite 224; Frisco, CO 80443), mailed to SCHA (P.O. Box 4760; Frisco, CO 80443-4760), or submitted online at www.summithousing.us/scha-document-upload

Applicants MUST provide all information requested in the application for the application to be considered complete and be entered into the processing queue.

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Section I – General Information

	Applicant
1. Business/Organization Name:	
2. Contact Name:	
3. Contact Email Address:	
4. Contact Phone:	
5. Mailing Address:	
6. Street Address:	
7. Business Location(s):	
8. Number of Employees:	

Section II – Property

1. Please provide the address of the property you wish to purchase below.

Section III – Agreements

All applicants acknowledge that the information contained in this application is complete and correct, and understand that any inaccuracy may disqualify them from eligibility. ***The applicant must initial every item below.***

1. I understand that I must rent the property to an individual working at least 30 hours/week on an average annual basis in Summit County (note: self-employed individuals or individuals working remotely from their homes must provide products and or services to Summit County businesses or residents to comply).
2. I have read or will read and understand the terms of the restrictive covenant.
3. I have read or will read and understand the terms of the HOA.
4. I agree to complete an affidavit of compliance with the terms of the restrictive covenant upon SCHA or jurisdiction request as long as I own the property.
5. I agree to notify all tenants of the existence of the restrictive covenant and provide them with a copy of the covenant.
6. Notwithstanding the notification requirement above, I understand that as the property owner I will ultimately be responsible for compliance with the terms of the restrictive covenant.

Applicant

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Section IV – Affirmation

I, the undersigned, hereby declare, under penalty of perjury, that the information provided in this application is true, correct, and complete.

Applicant Signature

Date

Applicant Printed Name

Applicant Title

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